



United States Department of Agriculture

April 10, 2019

Food Safety and
Inspection Service

1400 Independence
Avenue, SW.
Washington, D.C.
20250

Brad Racino
MuckRock News Dept MR 18511
411A Highland Ave
Somerville, MA 02144

RE: FOIA-2019-00089
FSIS Record Retention Schedule

Dear Mr. Racino:

This is the final response to your Freedom of Information Act (FOIA) request, dated November 28, 2018, to the U.S. Department of Agriculture's Food Safety and Inspection Service (FSIS). You requested access to a copy of FSIS's record retention schedule in digital format. We received your request in our Office on November 28, 2018.

The FSIS FOIA staff works with subject matter experts across the Agency to locate responsive documents. For this request, we conducted a records search in our Records Management Office. FSIS' search began on December 11, 2019.

After a thorough review, we have determined that the records pertaining to this request are available to the public, therefore they are located via the following link:

<https://www.archives.gov/records-mgmt/rcs/schedules/index.html?dir=/departments/departments-of-agriculture>

You may appeal this determination within 90 days from the date of this letter. Your appeal should include copies of your original request and this response, as well as a discussion of the reasons supporting your appeal. The envelope should be plainly marked to indicate that it contains a FOIA appeal. If you decide to appeal this determination, please send your appeal to:

Carmen Rottenberg
Administrator
Department of Agriculture
Food Safety and Inspection Service
1400 Independence Avenue, S.W.
Room 1170, South Building
Washington, D.C. 20250-3700

Please be advised that your FOIA request, including your identity and the information made available, is releasable to the public under any subsequent

FOIA requests. However, FSIS does not release your personal privacy information, such as home addresses, telephone numbers, or Social Security Numbers, all of which are protected from disclosure under FOIA Exemption 6.

If you have any questions about the way this request was handled, please contact Emmanuel Olufotebi at 202-260-9433 or via email at Emmanuel.Olufotebi@usda.gov. If you have general questions about FSIS' FOIA procedures or regulations, please contact our FOIA Public Liaison, Arianne Perkins, at 202-690-2760 or via email at Arianne.Perkins@usda.gov.

Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at ogis@nara.gov; telephone at 202-741-5770; or facsimile at 202-741-5769.

Thank you for your interest in FSIS programs and policies.

Sincerely,

ARIANNE PERKINS

Digitally signed by ARIANNE
PERKINS
Date: 2019.04.10 11:04:47 -04'00'

Arianne M. Perkins
Director, Freedom of Information Act Staff
Office of Public Affairs and Consumer Education
Food Safety and Inspection Service

Enclosure

Be Food Safe: CLEAN Wash Hands and Surfaces Often SEPARATE: Separate Raw Meats from Other Foods
COOK: Cook To The Right Temperature CHILL: Refrigerate Food Promptly